

AWARDS GUIDELINES

Individuals/Chapters nominated must be financial on ALL (local, state, regional, and international) during the previous calendar year.

The content submitted in the award Packet must cover the calendar year of January 1, 2023, through December 31, 2023.

All forms must have all the required signatures to qualify for the submitted award. Failure to do so will result in disqualification of the candidate or chapter.

All award submissions must include the following supporting documents, if applicable:

- Award Nomination Form (Mandatory)
- Typed nomination letter (Item A) (Mandatory)
 - Letter must be well presented with logo, date, etc., and not exceed one page
 - Introduce nominee's (individual or chapter) short biography/history
 - Describe nominee's (individual or chapter) accomplishment(s) as it relates to the respective award
 - Describe nominee's (individual or chapter) impact with his/its community/campus as it relates to the respective award.
- Supporting document(s) from a school or community official (If Applicable)
- Supporting document(s) from non-Greek school organization, and/or business/organization. (If Applicable)
- Supporting document(s) from another Greek-lettered organization. (If Applicable)

All entries must be emailed to the address listed below by January 15, 2024. Entries received after the deadline will NOT be judged. THERE WILL BE NO EXCEPTIONS. Please retain a copy for your records.

Please email form(s) to secretary@georgiasigmas.org AND georgiasigmas@gmail.com

You will receive a confirmation email when received. IF YOU DO NOT, please contact Bro. Kelvin Bryant to confirm receipt.

AWARDS CATEGORIES

The following are the awards that brothers and chapters are eligible for. Each award will be judged by a committee.

Collegiate Hall of Fame

The following awards will be based upon one of the following Categories:

Joseph A. Franklin Athletic Award

Leonard Francis Morse, Sr. Leadership Award

Dr. Ivorite Lorimer Scruggs Education Award

Chapter of the Year... Collegiate/Alumni Chapter

This award is presented to a collegiate and alumni chapter whose total program best exemplifies the ideals of Phi Beta Sigma Fraternity, Inc. The chapter of the year award will be based on the proven points obtained in the chapter self-assessment form (CSAF) from the chapter report. The chapters must have submitted a chapter report prior to nomination. The schools' Registrar must verify collegiate chapter's grade point average (GPA). The CSAF must be included in the chapter report for the chapter to be considered for Chapter of the Year. The CSAF is broken down into five (5) components:

1. Chapter Membership & Retention
2. Chapter Operation
3. Program Implementation
4. Scholastic and Academic Achievement
5. Risk Management

Any item checked on the CSAF must be included/documented in the chapter report to receive points associated with the item. There are NO partial credits with items on the CSAF.

Chapters will be categorized based on the final financial membership roster in the BluPrint as of December 31, 2023. The chapter category sizes are:

	Alumni	Collegiate
Bronze	<=35 members	<=10 members
Silver	36-55 members	11-20 members
Gold	56-75 members	21-35 members
Sapphire	76-100 members	36 - 50 members
Platinum	101-150 members	51 – 75 members
Diamond	151-200 members	76 – 100 members
Founders	>200 members	> 100 members

A Chapter of the Year award will be given for each category IF a chapter in the category submits a chapter report by the deadline.

Outstanding Community Service Award

This award is given to an individual collegiate brother who has a personal commitment to uplifting his community through unique and effective community service. The nominee must show his commitment to community service by submission of a minimum, two-page narrative (including pictures) of his participation and active involvement in serve events. Each chapter may nominate only one brother for this award.

Collegiate/Alumni Chapter Website/Social Media of the Year

This award is presented to the collegiate and alumni chapters with the website and social media accounts that best exemplifies the ideals of Phi Beta Sigma Fraternity and showcases the chapter in a creative and positive light. The award is based on content uploaded to Facebook and Instagram throughout the calendar year and the current content of the chapter's website. Content of the social media pages and website should display service programs of the chapter, promote the accomplishments of the chapter, and celebrate the personal achievements of individual brothers. The website layout and design must follow the branding guidelines of the fraternity.

Collegiate Chapter Advisor of the Year

This award recognizes an Advisor who has gone above and beyond the call of duty in supporting the collegiate chapter's efforts in growth and success on both the campus and in the community.

Sigma Beta Club of the Year (Parlette L. Moore Award)

This award is presented to the club whose total programs and activities best exemplify the ideals of The Rise and Thunder Curriculum adopted by the National Sigma Beta Club Foundation. The nomination Packet must include verification that the club is registered with the IHQ. Additional criterion includes the cumulative GPA of the club (verified by the schools' principal or designee). The sponsoring chapter must submit nominations.

Sigma Beta Club Advisor of the Year (The Village Keeper Award)

This award recognizes an Advisor who has gone above and beyond the call of duty in supporting their respective Sigma Beta Club. This advisor has shown exceptional mentorship and a dedication to the well-being of the future of the youth. He is committed to the "Village" and dedicated to the cause of building strong men.

Most Outstanding Collegiate/Alumni Bigger and Better Business Chapter of the Year

This award recognizes the active chapter in the state with the best implementation of the fraternity's Bigger and Better Business programs. Initiatives include Financial Literacy, Home Ownership, Support of Small Black Owner Businesses, Career Development, and other projects related to economic empowerment. The chapter must submit the supporting documentation such as PIA forms, pictures, write ups, etc. to be considered for the award. Chapters may be recognized for accomplishments in individual initiatives.

Most Outstanding Collegiate/Alumni Social Action Chapter of the Year

This award recognizes the active chapter in the state with the best implementation of the fraternity's social action programs. Initiatives include Sigma Wellness, March for Dimes, American Cancer, Project Vote, and other projects that brings awareness to the needs of the chapter's local community. The chapter must submit the supporting documentation such as PIA forms, pictures, write ups, etc. to be considered for the award. Chapters may be recognized for accomplishments in individual initiatives.

Most Outstanding Collegiate/Alumni Education Chapter of the Year

This award recognizes the active chapter in the state with the best implementation of the fraternity's social action programs. Initiatives include Adopt-A-School, Scholarship donations, selection of career paths after high school, and other projects that promote literacy of youth. The chapter must submit the supporting documentation such as PIA forms, pictures, write ups, etc. to be considered for the award. The program director may recognize chapters for scholarship donation amounts or individual initiatives.

Programming awards will be considered through PIA submittal forms. Please submit the PIA submittal packet that you submitted to IHQ for the event you want to be considered. Each chapter may submit more than one event to be considered, HOWEVER only one event will be chosen for the award. Please scan and email your submittal with your:

- Chapter Name
- School name
- The category of the national program the event falls under
- Put in the subject line "Program Award Submittal"
- Attach proof of PIA Submittal
- Attach Pictures

The Roswell O. Sutton Award

This award will be presented to the State of Georgia's Executive Board member who has gone above and beyond the call of duty in his work for the members of the State of Georgia. THE STATE DIRECTOR WILL CHOOSE THIS AWARD.

The Charles W. Moore Award

This award will be presented to the brother in the state of Georgia who has gone above and beyond the call of duty in his work for the members of the State of Georgia. THE STATE DIRECTOR WILL CHOOSE THIS AWARD.

Graduation/New Members Scroll

Although not an award, each chapter is encouraged to submit a graduation school AND names of newly initiated Neophyte brothers.

COLLEGIATE HALL OF FAME

Category (Please Choose Only One Per Form)

Joseph A. Franklin Athletic Award

Leonard Francis Morse, Sr. Leadership Award

Dr. Ivorite Lorimer Scruggs Education Award

Nominee's Name: _____ Membership Number: _____

Address: _____

Number and Street Name or P.O. Box

_____ Apt No.

City: _____ State: _____ Zip: _____

Phone: (_____) _____ Email: _____

Major: _____ Classification: _____ GPA: _____

Chapter Information

Chapter Name: _____

Chapter Address: _____

Number and Street Name or P.O. Box

_____ Apt No

City: _____ State: _____ Zip: _____

College/University: _____

College/University Address: _____

Number and Street Name

City: _____ State: _____ Zip: _____

President's Printed Name: _____ Secretary's Printed Name: _____

President's Signature: _____ Secretary's Signature: _____

Advising Graduate Chapter Name: _____

Chapter Advisor's Signature: _____

Use one form for each nomination. All award guidelines apply. Submit all supporting documentation and letters as listed in the guidelines. Newspaper articles, pictures, and other supporting testimonies may be included with this form. Please include verification of GPA from school's Registrars' Office

CHAPTER OF THE YEAR

Status: **Alumni** **Collegiate**

Chapter Information

Chapter Name: _____

Chapter Address: _____

Number and Street Name or P.O. Box

Apt No

City: _____ State: _____ Zip: _____

College/University: _____

College/University Address: _____

Number and Street Name

City: _____ State: _____ Zip: _____

President's Printed Name: _____ Secretary's Printed Name: _____

President's Signature: _____ Secretary's Signature: _____

Chapter Advisor's Name/Graduate Chapter Name (If Collegiate) _____

Number and Street Name or P.O. Box

Apt No

City: _____ State: _____ Zip: _____

Chapter Advisor's Signature (If Collegiate) _____

Use one form for each nomination. ALL award guidelines apply. Submit this form ONLY if you want your chapter report to be considered for the award. Pictures and other supporting documents must be included with this form (Proof of PIA).

OUTSTANDING COMMUNITY SERVICE OF THE YEAR

Nominee's Name: _____ Member ID No: _____

Phone: (_____) _____ Email: _____

Major: _____ Classification: _____ GPA: _____

Chapter Information

Chapter Name: _____

Chapter Address: _____
Number and Street Name or P.O. Box

_____ Apt No

City: _____ State: _____ Zip: _____

College/University: _____

College/University Address: _____
Number and Street Name

City: _____ State: _____ Zip: _____

President's Printed Name: _____ Secretary's Printed Name: _____

President's Signature: _____ Secretary's Signature: _____

Advising Graduate Chapter Name: _____

Chapter Advisor's Signature: _____

All award guidelines apply. Submit all supporting documentation and letters as listed in the guidelines. Newspaper articles, pictures, and other supporting testimonies may be included with this form. Please include verification of GPA from schools Registrars' Office.

CHAPTER WEBSITE AND SOCIAL MEDIA OF THE YEAR

Chapter Name: _____

Chapter Address: _____
Number and Street Name or P.O. Box

_____ Apt No

City: _____ State: _____ Zip: _____

Chapter's Website Address: _____

Chapter's Facebook Page: _____

Chapter's Twitter: _____

Chapter's Instagram: _____

President's Printed Name: _____ Secretary's Printed Name: _____

President's Signature: _____ Secretary's Signature: _____

Use one form for each nomination. One form will only count for specific chapter who is submitting form (If Advisor supervises multiple chapters). All award guidelines apply. Submit all supporting documentation and letters as listed in the guidelines.

COLLEGIATE ADVISOR OF THE YEAR

Chapter Advisor to be Nominated: _____

Year Completed Advisors Training: _____

Chapter Information

Chapter Name: _____

Chapter Address: _____
Number and Street Name or P.O. Box

_____ Apt No

City: _____ State: _____ Zip: _____

Collegiate Chapter Submitting Form: _____

President's Printed Name: _____ Secretary's Printed Name: _____

President's Signature: _____ Secretary's Signature: _____

Use one form for each nomination. One form will only count for specific chapter who is submitting form (If Advisor supervises multiple chapters). All award guidelines apply. Submit all supporting documentation and letters as listed in the guideless. **Submissions MUST done by collegiate chapters ONLY.**

SIGMA BETA CLUB OF THE YEAR

Sigma Beta Club Information

Club Name: _____

Chapter Address: _____
Number and Street Name or P.O. Box

_____ Apt No

City: _____ State: _____ Zip: _____

Sponsoring Graduate Chapter Information:

Chapter Name: _____

Chapter Address: _____
Number and Street Name or P.O. Box

_____ Apt No

City: _____ State: _____ Zip: _____

President Name: _____

Phone Number (_____) _____ Email: _____

Sigma Beta Club Advisor Name: _____

Phone Number (_____) _____ Email: _____

Sigma Beta Club President Name: _____ SBC President Signature: _____

Sigma Beta Club Advisor: _____ Sigma Beta Advisor Signature: _____

To qualify, the nomination packet must include evidence that the Sigma Beta Club has been properly registered with the IHQ. Submit all supporting documentation and letters as listed in the award guidelines. Newspaper articles, pictures, and other testimonials may be included.

SIGMA BETA CLUB ADVISOR OF THE YEAR

Sigma Beta Club Information

Club Advisor Nominee: _____

Club Name: _____

Chapter Address: _____

Number and Street Name or P.O. Box

Apt No

City: _____ State: _____ Zip: _____

Sponsoring Graduate Chapter Information:

Chapter Name: _____

Chapter Address: _____

Number and Street Name or P.O. Box

Apt No

City: _____ State: _____ Zip: _____

President Name: _____

Phone Number (_____) _____ Email: _____

Sigma Beta Club Advisor Name: _____

Phone Number (_____) _____ Email: _____

Sigma Beta Club President Name: _____ SBC President Signature: _____

Sigma Beta Club Advisor: _____ Sigma Beta Advisor Signature: _____

Advising Graduate Chapter Name: _____

Chapter Advisor's Signature: _____

To qualify, the nomination packet must include evidence that Sigma Beta Club has been properly registered with the IHQ. Submit all supporting documentation and letters as listed in the award guidelines. Newspaper articles, pictures, and another testimonial may be included.

GRADUATION SCROLL

List Chapter Brothers graduating between Spring 2023 and Fall 2023 semesters. Please attach photo of each new member.

Chapter Name: _____

Chapter Address: _____
Number and Street Name or P.O. Box

_____ Apt No

City: _____ State: _____ Zip: _____

President Name: _____

Phone Number (_____) _____ Email: _____

Chapter President Signature: _____

Graduating Brother Name: _____ Graduation Date: _____

Major: _____ Degree: _____

Graduating Brother Name: _____ Graduation Date: _____

Major: _____ Degree: _____

Graduating Brother Name: _____ Graduation Date: _____

Major: _____ Degree: _____

Graduating Brother Name: _____ Graduation Date: _____

Major: _____ Degree: _____

Graduating Brother Name: _____ Graduation Date: _____

Major: _____ Degree: _____

Graduating Brother Name: _____ Graduation Date: _____

Major: _____ Degree: _____

Please make additional copies if extra space is needed

RECLAIMED/NEW MEMBER ROLL CALL

List newly initiated and Reclaimed Brothers between January 1, 2023, through December 31, 2023. Please attach a photo of each Brother.

Brother's Name: _____ Chapter Name: _____

Email: _____

Current City (Alumni)/Hometown (Collegiate): _____

Major/Bachelor's degree and College/University: _____

Brother's Name: _____ Chapter Name: _____

Email: _____

Current City (Alumni)/Hometown (Collegiate): _____

Major/Bachelor's degree and College/University: _____

Brother's Name: _____ Chapter Name: _____

Email: _____

Current City (Alumni)/Hometown (Collegiate): _____

Major/Bachelor's degree and College/University: _____

Brother's Name: _____ Chapter Name: _____

Email: _____

Current City (Alumni)/Hometown (Collegiate): _____

Major/Bachelor's degree and College/University: _____

Brother's Name: _____ Chapter Name: _____

Email: _____

Current City (Alumni)/Hometown (Collegiate): _____

Major/Bachelor's degree and College/University: _____

Please make additional copies if extra space is needed